



**MINUTES  
REGULAR BOARD MEETING  
MARCH 14, 2016**

**CALL TO ORDER:**

Chairman Mays called the Regular Board Meeting to order at 11:21 a.m.

**PLEDGE OF ALLEGIANCE:**

Chairman Mays led the Pledge of Allegiance.

**EXECUTIVE SESSION STATEMENT:**

**CHAIRMAN MAYS STATED THAT PURSUANT TO I.C.5-14-1.5-6(D) THE BOARD OF DIRECTORS OF THE GARY CHICAGO INTERNATIONAL AIRPORT AUTHORITY HEREBY CERTIFIES THAT IT DISCUSSED NO SUBJECT MATTER IN THE EXECUTIVE SESSION OTHER THAN THE SUBJECT MATTER SPECIFIED IN THE PUBLIC NOTICE.**

**ROLL CALL:**

Present: Denise Dillard, James Cooper, Stephen Mays, Shontrai Irving, Alesia Pritchett, David Fagan.

Absent: All present. A quorum was represented.

Executive Session Attendance:

Denise Dillard, James Cooper, Stephen Mays, Shontrai Irving, Alesia Pritchett, David Fagan.

**ATTENDEES:**

Dan Vicari, Executive Director  
Attorney Michael Tolbert  
Michael Zonsius  
Hank Mook  
Bill Outlar  
Dee Scott

Steve Forrer, AvPORTS  
John Lukas, AECOM Technical Services, Inc.  
Ken Ross, NGC  
Mike Partin, GJC  
Benjamin Toles, B. Coleman Aviation  
Darrell Riddell, Riddell Technologies  
Jim Shrevsbuy, Action Resources

Rufus Purnell, Gary Citizen  
Jim Nowacki, Gary Citizen  
Kelsey Larson, Resolute Consulting  
Keith Benman, The Times

**MINUTES:**

**IT WAS MOVED AND SECONDED TO APPROVE THE BOARD MEETING MINUTES OF FEBRUARY 22, 2016.**

**ROLL CALL**

Ms. Dillard	Aye
Mr. Cooper	Aye
Mr. Mays	Aye
Mr. Irving	Aye
Ms. Pritchett	Aye
Mr. Fagan	Aye

**WITH A VOTE OF 6 – 0, THE MOTION CARRIED.**

**NEW BUSINESS:**

**➔ Action Resources Lease Agreement**

Director Vicari presented a brief overview of this Agreement and recommended approval. Action operates over the road trucks, which haul various products including bulk liquids/solids and drummed liquids. They will use the lease property for maintenance and repair of their vehicles that will be used in the transport of such materials. Steve Forrer spoke in support of Action Resources and also recommended lease approval.

**IT WAS MOVED AND SECONDED TO APPROVE THE ACTION RESOURCES LEASE AGREEMENT.**

**ROLL CALL**

Ms. Dillard	Aye
Mr. Cooper	Aye
Mr. Mays	Aye
Mr. Irving	Aye
Ms. Pritchett	Aye
Mr. Fagan	Aye

**WITH A VOTE OF 6 – 0, THE MOTION CARRIED.**

**✈ NGC Task Order 13 (Runway 12-30 Rehabilitation Project)**

Ken Ross stated that the scope of this Task Order included all work necessary to complete the design phase of the rehabilitation of Phase I of Runway 12/30 in accordance with all FAA provisions. He gave further details about the design phase of the project.

Chairman Mays entertained a motion to approve NGC Task Order 13.

**IT WAS MOVED AND SECONDED TO APPROVE NGC TASK ORDER 13 (RUNWAY 12-30 REHABILITATION DESIGN – PHASE 1) SUBJECT TO ATTORNEY REVIEW.**

**ROLL CALL**

Ms. Dillard	Aye
Mr. Cooper	Aye
Mr. Mays	Aye
Mr. Irving	Aye
Ms. Pritchett	Aye
Mr. Fagan	Aye

**WITH A VOTE OF 6 – 0, THE MOTION CARRIED.**

**✈ K-5 Construction Revised Schedule D Subcontractor Selection**

Director Vicari provided brief background stating that K-5 proposed to modify their original “*Schedule D Subcontractor*” and “*Revised Schedule D Subcontractors*” (C. Lee Construction Services and Slussers Green Thumb). He noted that this action actually increased their DBE participation.

Chairman Mays entertained a motion to approve K-5 Construction Schedule D Subcontractor and Revised Schedule D Subcontractors.

**IT WAS MOVED AND SECONDED TO APPROVE K-5 CONSTRUCTIONS MODIFICATIONS.**

**ROLL CALL**

Ms. Dillard	Aye	Mr. Irving	Aye
Mr. Cooper	Aye	Ms. Pritchett	Aye
Mr. Mays	Aye	Mr. Fagan	Aye

**WITH A VOTE OF 6 – 0, THE MOTION CARRIED.**

**FINANCIAL REPORT:**

Bill Outlar presented and requested approval of the Purchase Order Approval Lists and Register of Claims for all funds dated March 14, 2016.

**IT WAS MOVED AND SECONDED TO APPROVE THE PURCHASE ORDER APPROVAL LISTS AND REGISTER OF CLAIMS FOR ALL FUNDS DATED MARCH 14, 2016.**

**ROLL CALL**

Ms. Dillard	Aye
Mr. Cooper	Aye
Mr. Mays	Aye
Mr. Irving	Aye
Ms. Pritchett	Aye
Mr. Fagan	Aye

**WITH A VOTE OF 6 – 0, THE MOTION CARRIED.**

Mr. Outlar presented and requested approval of Draw Request #21 from the Construction Account in the amount of \$211,713.58.

**IT WAS MOVED AND SECONDED TO APPROVE DRAW REQUEST #21 FROM THE CONSTRUCTION ACCOUNT IN THE AMOUNT OF \$211,713.58.**

**ROLL CALL**

Ms. Dillard	Aye
Mr. Cooper	Aye
Mr. Mays	Aye
Mr. Irving	Aye
Ms. Pritchett	Aye
Mr. Fagan	Aye

**WITH A VOTE OF 6 – 0, THE MOTION CARRIED.**

**INFORMATION UPDATES:**

John Lukas, Capital Program Manager, briefly summarized the following projects relative to the Runway 12/30 Expansion Project:

- ▶ Airfield Paving – No change. FAA/INDOT walk-thru to be scheduled.
- ▶ On-Call Environmental Consulting – Quarterly groundwater monitoring at NAVAID locations to be conducted in March.

- ▶ Wetland Enhancements. Winter season activities in progress. Clearing of woody plant species in progress at locations of Clark & Pine, Miller Woods and Tolleston woods.
- ▶ CSX Railroad – Fort Wayne Line, Barr and Porter Subdivision Improvements.
- ▶ EJ & E Abandon Railroad Bridge Demolition Contract. Contract plans and specifications for removal of two railroad bridges at Airport Road are being prepared for advertisement in March 2016. Co-ordination of utility relocation and railroad Right of Entry application to facilitate work in progress.

Director Vicari presented Michael Zonsius as the new Airport Manager. Mr. Zonsius introduced himself and provided brief background of his qualifications. He was most recently Chief Financial Officer for the Chicago Dept. of Aviation. He was also closely involved with the Gary Airport expansion project. Prior experience also includes service at the Greater Rockford Airport Authority and Palwaukee Airport.

Hank Mook highlighted the following:

- ▶ Aircraft Operations.
- ▶ Business Expo Invitations – As of February 29<sup>th</sup> 24 vendors have pre-registered with more expected.
- ▶ FAR 139 Inspection - Last Letter of Correction from the 2015 FAR 139 Inspection has been addressed and this closes out all of the discrepancies.
- ▶ February Snow Events – There were no delays or interruptions to arrivals or departures.
- ▶ Attendance at Gary Chamber of Commerce Meeting by Hank Mook and Bill Outlar.
- ▶ “Rise Above” Event held at the Terminal honoring Black History Month.
- ▶ Attendance at the Mayor’s State of the City Address held at the Genesis Center.
- ▶ Participation in Drone Webinar by Operations Manager, D. Whitehead.
- ▶ Disabled aircraft workshop to be held in April.

Director Vicari commented briefly on two topics: the conference he and Ken Ross attended relative to *Runway Safety Areas* and the March 8<sup>th</sup> Business Expo. The Expo was presented in an effort to heighten community awareness.

**PUBLIC INPUT:**

Jim Nowacki, 2<sup>nd</sup> District, expressed his concern about Drone activity and theft throughout City Departments.

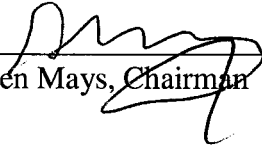
**ADJOURNMENT:**


The meeting was adjourned at 12:04 p.m.

File: REGMIN.MARCH 14, 2016

Attachment: Purchase Order Approval Lists/Register of Claims dated March 14, 2016

MINUTES APPROVED BY  
GARY/CHICAGO INTERNATIONAL AIRPORT AUTHORITY

  
\_\_\_\_\_  
Stephen Mays, Chairman

  
\_\_\_\_\_  
Alesia Pritchett, Secretary