

**MINUTES  
REGULAR BOARD MEETING  
SEPTEMBER 10, 2012**

**CALL TO ORDER:**

President, Nathaniel Williams called the Regular Board Meeting to order at 10:20 a.m.

**ROLL CALL:**

Present: Silas Wilkerson, Cornell Collins, Pastor Johnson, Nathaniel Williams, Robert Poparad, and Roosevelt Allen, Jr.

Absent: Ross Amundson (present by phone).

Executive Session Attendance:

Silas Wilkerson, Cornell Collins, Pastor Johnson, Nathaniel Williams, Robert Poparad  
and Roosevelt Allen, Jr.

**NATHANIEL WILLIAMS STATED THAT PURSUANT TO I.C. 5-14-1.5-6(D) THE BOARD OF DIRECTORS OF GARY/CHICAGO INTERNATIONAL AIRPORT AUTHORITY HEREBY CERTIFIES THAT IT DISCUSSED NO SUBJECT MATTER IN THE EXECUTIVE SESSION OTHER THAN THE SUBJECT MATTER SPECIFIED IN THE PUBLIC NOTICE.**

**ATTENDEES:**

ATTORNEY PATRICK LYP

S. LANDRY

N. THORN

L. NIXON

B. GYURKO – GYY PROJECT MANAGER

D. WHITEHEAD – GYY SECURITY

J. WARD – GYY MARKETING

KEN ROSS - NGC

SCOTT WHEELER – AECOM

RICK CORNETT – MILHOUSE ENGINEERING (AECOM)

PAUL KARAS – GARY JET CENTER

RUFUS PURNELL – LIGHTHOUSE MARKETING

ANNETTE PEREZ – AJ&S TRUCKING

MICHELLE QUINN – POST TRIBUNE

LT. BRUCE OUTWAW - GPD

President Williams acknowledged that Mr. Poparad's son was returning from Afghanistan.

Pastor Johnson led in Prayer.

Robert Poparad led the Pledge of Allegiance.

**MINUTES:**

**IT WAS MOVED AND SECONDED TO APPROVE THE REGULAR BOARD MEETING MINUTES OF AUGUST 27, 2012.**

**ROLL CALL**

Mr. Wilkerson	Aye
Attorney Collins	Aye
Pastor Johnson	Aye
Mr. Williams	Aye
Mr. Poparad	Aye
Mr. Allen	Aye

**MOTION CARRIED.**

**DIRECTOR'S REPORT:**

➤ Attorney Status Report

Patrick stated that as part of the agreement with CN the airport was obligated to initiate a Title Action against every parcel of property acquired to ensure there were no unknown/unrecorded deeds. He presented three parcels for title action: Zeleski property, NBD Bank Trust property and PI&I Trucking property.

**IT WAS MOVED AND SECONDED TO AUTHORIZE PATRICK TO FILE THE TITLE ACTION.**

**ROLL CALL**

Mr. Wilkerson	Aye	Mr. Williams	Aye
Attorney Collins	Aye	Mr. Poparad	Aye
Pastor Johnson	Aye	Mr. Allen	Aye

**MOTION CARRIED.**

➤ Runway Expansion Project Update

Scott Wheeler, AECOM Project Manager, provided an update relating to the Runway Expansion Program. [See attached].

Scott recommended approval of CM #003 (Project No. REP002) in the amount of \$3,146.68. The reason for change: a greater quantity of stabilization stone was required to backfill unstable areas found during excavation.

**IT WAS MOVED AND SECONDED TO APPROVE CM #003 IN THE AMOUNT OF \$3,146.68.**

**ROLL CALL**

Mr. Wilkerson	Aye
Attorney Collins	Aye
Pastor Johnson	Aye
Mr. Poparad	Aye
Mr. Williams	Aye
Mr. Allen	Aye

**MOTION CARRIED.**

Relative to the Signals & Trackwork Project (REP016), Scott requested approval to raise pollution liability coverage to \$250,000.00 deductible from the specification requirement of \$50,000.00. This request was per the contractor. Since neither the airport financial manager nor insurance consultant had objections, Scott recommended approval.

**IT WAS MOVED AND SECONDED TO APPROVE RAISE OF THE DEDUCTIBLE FROM \$50,000.00 TO \$250,000.00 FOR POLLUTION LIABILITY.**

**ROLL CALL**

Mr. Wilkerson	Aye
Attorney Collins	Aye
Pastor Johnson	Aye
Mr. Williams	Aye
Mr. Poparad	Aye
Mr. Allen	Aye

**MOTION CARRIED.**

Scott recommended approval of CM #007 (Project No. REP006) in the amount of \$19,101.90. This CM contained quantity increases for six line items where quantity originally anticipated during design was not sufficient to account for actual field conditions.

**IT WAS MOVED AND SECONDED TO APPROVE CM #007 IN THE AMOUNT OF \$19,101.90.**

**ROLL CALL**

Mr. Wilkerson	Aye
Attorney Collins	Aye
Pastor Johnson	Aye
Mr. Williams	Aye
Mr. Poparad	Aye
Mr. Allen	Aye

**MOTION CARRIED.**

Scott recommended approval of CM #002 (Project No. REP012) in the amount of \$247,605.86. This CM contained adjustments to nine line items, which led to significant increases in the excavation and fill items.

**IT WAS MOVED AND SECONDED TO APPROVE CM #002 IN THE AMOUNT OF \$247,605.86.**

**ROLL CALL**

Mr. Wilkerson	Aye
Attorney Collins	Aye
Pastor Johnson	Aye
Mr. Williams	Aye
Mr. Poparad	Aye
Mr. Allen	Aye

**MOTION CARRIED.**

- Gary Jet Center Lease

This item tabled.

➤ Marketing & Communications Update

James Ward highlighted the following:

1. First promotion – Thursday, September 13, 2012 – “Vote for Vacation” between the hours of 6:00-10:00 a.m. at Radisson Hotel Star Plaza (south parking lot). Emerson Visual & Performing Arts will be in attendance. Indiana 105 will broadcast live, Crossroads Regional Chamber of Commerce will host breakfast at the site. WJOB, The Times and other local papers will run ads. Registering is available at the airport website.
2. “The Quest” – Thus far 206 have registered. The Quest will take place September 29, 2012 at Marquette Park Beach.

Pastor Johnson questioned the status of his suggestion of “Indiana Day”. James replied that he was in contact with the Orlando Convention & Visitors Bureau and they were excited about the idea and of working with the airport - at present date timelines are being coordinated.

➤ Airport Marketing/Communications Liaison Contract Amendment

Steve presented the Marketing Services Agreement between GCIAA and JACOWA 3 Entertainment, LLC. He stated that the terms of the original agreement indicated that it would be effective upon the date of signing through September 30, 2012. Steve requested the agreement be amended to reflect a start date of June 29, 2012.

**IT WAS MOVED AND SECONDED TO AMEND JACOWA 3 ENTERTAINMENT, LLC AGREEMENT TO REFLECT A START DATE OF JUNE 29, 2012.**

**ROLL CALL**

Mr. Wilkerson	Aye
Attorney Collins	Aye
Pastor Johnson	Aye
Mr. Williams	Aye
Mr. Poparad	Aye
Mr. Allen	Aye

**MOTION CARRIED.**

**FINANCIAL REPORT:**

N. Thorn presented and requested approval of the Purchase Order Approval Lists and Register of Claims for all funds dated September 10, 2012. [See attached]. Nikki responded to questions.

**IT WAS MOVED AND SECONDED TO APPROVE THE PURCHASE ORDER APPROVAL LISTS AND REGISTER OF CLAIMS FOR ALL FUNDS DATED SEPTEMBER 10, 2012.**

**ROLL CALL**

Mr. Wilkerson	Abstain
Attorney Collins	Aye
Pastor Johnson	Aye
Mr. Williams	Aye
Mr. Poparad	Aye
Mr. Allen	Aye

**MOTION CARRIED.**

➤ Airport 2013 Budget Reading

N. Thorn presented the 2103 budget for 1<sup>st</sup> reading/review. The Public Hearing was scheduled for September 24, 2012.

**IT WAS MOVED AND SECONDED TO APPROVE THE 2013 BUDGET (1<sup>ST</sup> READING).**

**ROLL CALL**

Mr. Wilkerson	Abstain
Attorney Collins	Aye
Pastor Johnson	Aye
Mr. Williams	Aye
Mr. Poparad	Aye
Mr. Allen	Aye

**MOTION CARRIED.**

Nikki notified the board that the State Board of Accounts was in for the annual audit.

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

Steve presented the 3-year renewal agreement with AT&T Centrex Service.

**IT WAS MOVED AND SECONDED TO APPROVE THE 3-YR. RENEWAL WITH AT&T CENTREX.**

**ROLL CALL**

Mr. Wilkerson	Aye
Attorney Collins	Aye
Pastor Johnson	Aye
Mr. Williams	Aye
Mr. Poparad	Aye
Mr. Allen	Aye

**MOTION CARRIED.**

Steve presented the FAA Reimbursable Agreement relative to Implementation of Runway 12/30 Extension with NAVAIDS Relocation at GCIA.

**IT WAS MOVED AND SECONDED TO APPROVE THE FAA REIMBURSABLE AGREEMENT: IMPLEMENTATION OF RUNWAY 12/30 EXTENSION WITH NAVAIDS RELOCATION AT GCIA.**

**ROLL CALL**

Mr. Wilkerson	Aye
Attorney Collins	Aye
Pastor Johnson	Aye
Mr. Williams	Aye
Mr. Poparad	Aye
Mr. Allen	Aye

**MOTION CARRIED.**

Steve informed the board of two resignations from staff: Kahari Velez (Operations Officer) and Nikki Thorn (Financial Manager). Steve stated that they both would be dearly missed.

Pastor Johnson thanked Nikki and wished her much success. President Williams shared the same sentiment.

**PUBLIC INPUT:**

Paul Karas, representing Gary Jet Center, questioned the change to the Trackwork Project, specifically the detail of increasing the deductible from \$50,000 to \$250,000. He wanted to know two things: 1. Was this an option for the contractor during the bidding period and, if so, shouldn't the other bidders be given the same option and 2. If there was a premium change, should not that premium return to the airport.

Scott clarified by stating that it was not Railroad Protective Liability Insurance. The airport provided this insurance for the contractor. It was Pollution Liability Insurance. The reason for the change was the fact that it was a trackwork/signal contract – meaning there was no excavation involved. Contract modifications would be negotiated with the contractor and if there was a credit, it would return to the airport. In answer to Mr. Karas' first question, Scott replied that if it is determined that there was a significant enough change in the premium which might have impacted the order of selection – it would be an issue that he would address to the board.

Annette Perez, President and Owner of AJ&S Trucking, commented relative to a statement made by Otho Lyles of Gary Material Supply (GMS). His comment was made at the last board meeting and reported in the newspapers pertaining to the reason he was unable to meet the WBE portion of his contract. He stated it was because AJ&S Trucking was unable to perform. Ms. Perez stated that the true reason her company did not perform was because GMS offered an hourly rate, which was only 76% of the normal rate for her company. GMS did not check to see what her rate was before adding AJ&S to the contract. She continued to talk about the large pieces of concrete that GMS wanted her trucks to haul which would have damaged the vehicles. Ms. Perez added that her reason for appearing before the board was to clear the name of AJ&S Trucking.

**ADJOURNMENT:**

The meeting was adjourned at 11:10 a.m.

**MINUTES TRANSCRIBED BY D. SCOTT**

File: REGMIN.SEPT.10, 2012

Attachments:

1. Scott Wheeler's status report dated September 10, 2012
2. Purchase Order Approval Lists/Register of Claims dated Sept. 10, 2012

**MINUTES APPROVED:**

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Nathaniel T. Williams, President, GCIAA



